



Carrollton Township Park Pavilion Rental Application

Resident Pavilion Reservation Rate: \$100
Non-Resident Pavilion Reservation Rate: \$150

A \$75 Refundable Damage Deposit is Required with the Application

Person Making Request: _____ **Date:** _____

Address: _____

Date(s) Requested: _____

Township Park (check one): ___ Hanchett Park ___ Stoker Park ___ Sherman Park

Phone: _____ **Email:** _____

Pavilion rental is for the entire day
Township Parks are open Dawn till Dusk

The undersigned (Lessee) assumes all risk of loss, damage, or injury by any means of hazard, whether to person or to property by reason of the conditions of the premises or by whether to person or to property by reason of the conditions of the premises or by reason of the management or operation thereof, and releases the Lessor (Carrollton Township), their successors and assigns from all claims for losses sustained by the Lessee.

PRINTED NAME	Signature	Date
Lessee		

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For Township Office:

_____ \$75 Damage Deposit Paid _____ Copy of Liability Insurance Received

_____ Rental Fee Paid

Carrollton Township Park Pavilion Rental Rules

1. Carrollton Township park pavilions shall be rented on a first come, first-serve basis. Carrollton Township residents can make reservations starting the first business day of January. Non-residents can start reserving the first business day in February. Proof of residency through photo identification is required at the time of reservation.
2. Refunds for pavilion reservation cancellations require a 14-day written notice or no refund will be granted. Cancellations received 14 days or more before the date reserved will be granted a full refund minus a \$20.00 service fee. If a park is closed due to adverse weather conditions or other causes beyond the control of the Township, a full refund shall be granted, or an attempt will be made to accommodate another date.
3. The Township will have priority use of the park pavilions for any official meetings or business. A rental contract approval may be withdrawn if the park is needed for township use with reasonable notice provided.
4. The contract holder agrees to hold harmless Carrollton Township and its employees from any expense or cost in connection with the use of Township pavilions and further agrees to assume all responsibility for liability of any kind.
5. A copy of homeowner's insurance with at least \$100,000 Personal Liability Insurance is required and must be provided with the rental fee.
6. A \$75.00 damage deposit is required at the time of reservation. The deposit will be returned in full after Carrollton Township has inspected the rented space and no damages are found. If damages are found, the deposit will not be returned.
7. Alcohol is prohibited in all Township parks. Gambling, of all types, is prohibited in all parks.
8. Any fundraising activities must be specified on the rental contract and be approved by the Carrollton Township Board.
9. The operation and parking of motor vehicles is permitted in designated parking areas ONLY.
10. No loud music or DJs are allowed in the park unless it is an approved event by the Carrollton Township Board.

11. The use of adhesive tape, staples, nails, etc. on the pavilions or any other park structures is prohibited.
12. All pavilion users must pickup the area before leaving. Tables must remain inside the pavilion areas at all times.
13. Inflatables (such as bounce house) are PROHIBITED in the park at any time.
14. No organization may reserve the entire park for any event that excludes the public from using the park.
15. Any variation of these rules must have specific approval of the Carrollton Township Board.
16. The Carrollton Township Board reserves the right to refuse any request for park pavilion use.
17. Pavilion rental may not set up prior to the rental date. If the renters would like to set up prior to their reserved date, the day/days they wish to set up must also be rented as well.
18. The renter is legally responsible for any/all damage or accidents which may occur in the rented pavilion. Carrollton Township shall not be liable for any personal injury or damages that may occur during the rental period.
19. If there are any problems with the facility on the day of reservation, it is the responsibility of the contract holder to notify Carrollton Township on the next business day.