

**Carrollton Township
Fee Schedule
FY 2021-2022**

**Carrollton Township Clerk's Office
Fee Schedule**

Licenses & Permits

Business Licenses - annual fee

Business License Registration Fee - New Business	\$	25.00
Annual Business License Fee	Before March 31	\$ 25.00
	After March 31	\$ 35.00
	After April 30	\$ 50.00

Civil Infraction issued after May 30th

Non-Owner Occupied Housing Business License

	Before March 31	\$ 25.00
	After March 31	\$ 35.00
	After April 30	\$ 50.00

Food Vendor Application

	Individual - 30 Days	\$ 25.00
	Mobile Restaurant - Annual	\$ 150.00
	Temporary Food Service - 14 Days	\$ 25.00

Solicitation Permit

	Non-Refundable Solicitation Application Fee	\$ 25.00
	30-day Permit	\$ 50.00

Dog Licenses

License Fees set annually by Saginaw County
Only available Dec 1 thru Feb 28 at Township Office

Garage Sale or Yard Sale Permit (per event) Free

FOIA (Freedom of Information) Requests

Report, record, document, etc., per page*	\$	0.10
* plus research cost equal to lowest clerk's hourly rate, plus postage		
Compact Disk, per item	\$	5.00

Fees and other Charges

Code of Ordinances		free online
Copies, per page	\$	0.25
Land Use Master Plan	\$	35.00
Maps - Precinct and Zoning (color)	\$	0.75
Voter Information - Paper list, per sheet	\$	0.25
Voter Information - Labels, per sheet	\$	2.00
Voter Information - CD	\$	25.00
Duplicate Voter Registration Card	\$	2.00

Carrollton Township Treasurer's Office Fee Schedule

Copies of Assessment Records- per page

Residential property:		
Field File Packet, per sheet	\$	0.25
Sketch only	\$	0.25
Valuation Record only, per sheet	\$	0.25
Commercial, Industrial, Apartment property:		
Field File Packet, per sheet	\$	0.25
Sketch only	\$	0.25
Valuation Record, per sheet	\$	0.25
Plat Map for area needed	\$	0.25

Tax Administration Fee

Fee applied to tax bill for tax administration services	1%
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Tax Information

Copies of Tax Bills, Tax information search for resident	Free
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Payment Services

Returned Check fee	\$	32.00
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Bankruptcy

Deposit for services	\$	200.00
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Notary Services

Notary Service	Free
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**Carrollton Township Police Department
Fee Schedule**

Fingerprints	\$	10.00
Bicycle Registration	\$	1.00
Report Copies		
Case Report	\$	10.00
Accident Report- in office	\$	10.00
Accident Report- online	\$	12.00
Portable Breath Tests (PBT)		\$5.00 per day
Impound Release Fee	\$	75.00

Carrollton Township Fire Department Fee Schedule

Report Copies

Fire Reports	\$	4.00
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Fire Suppression/Protection Sprinkler Heads

1-10	\$	90.00
11-20	\$	125.00
21-50	\$	150.00
51-100	\$	210.00
101-200	\$	300.00
201-300	\$	390.00
301-400	\$	510.00
401-500	\$	600.00
501	\$	660.00
502 +	\$ 660.00 plus	.60 per head

Fire Suppression/Protection Inspection Fee	per hour	\$75.00
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Carrollton Township Building Department Fee Schedule

Hearing Fees

Board of Zoning Appeals Hearing	\$ 250.00
Construction Board Review	\$ 250.00

Stormwater Review

Full Review	\$ 500.00
Exempt Review	\$ 100.00

Building Plan Review

	\$ 525.00	minimum
Includes: Plan Review- Zoning Admin	\$ 75.00	per hour
Building Inspector	\$ 75.00	per hour
Electrical Inspector	\$ 75.00	per hour
Plumbing Inspector	\$ 75.00	per hour
Mechanical Inspector	\$ 75.00	per hour
Fire Inspector	\$ 75.00	per hour
DPW Superintendent	\$ 75.00	per hour
	<u>\$ 525.00</u>	
Additional Inspection	\$ 75.00	
Special Inspection	\$ 100.00	
Pertaining to sale of building	\$ 150.00	
Consulting Services	\$ 125.00	per hour
Review of alterations of previous approved plans	\$ 125.00	

Demolition Permits **

**see Building Permit Fees

Planning Commission

Administrative Review (Site Plan)	\$ 200.00
Preliminary Site Plan Review	\$ 300.00
Special Meeting for Site Plan Review	\$ 400.00
Revised Site Plan	\$ 125.00
Special Use (includes Site Plan Review)	\$ 350.00
Special Meeting for Special Use Permit	\$ 500.00
Rezoning hearing	\$ 350.00
Special Meeting for Rezoning Hearing	\$ 500.00
Preliminary Plat Review	\$ 400.00
Final Plat Review	\$ 300.00

Temporary Sign Fees

Residential	\$	10.00
Commercial	\$	20.00

Carrollton Township Building Department Fee Schedule

Permanent Sign Fees

New Sign - **See Building Permit Fees

Sign Facer Replacement	\$	20.00
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Fence Permit

	\$	25.00
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Swimming Pool

In Ground	\$	80.00
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Above Ground (plus fence permit if needed)	\$	40.00
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Demolition - In Ground	\$	35.00
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Carrollton Township Building Department Fee Schedule

51,001	to	52,000	\$	587.26	91,001	to	92,000	\$	837.26
52,001	to	53,000	\$	593.50	92,001	to	93,000	\$	843.50
53,001	to	54,000	\$	599.76	93,001	to	94,000	\$	849.76
54,001	to	55,000	\$	606.00	94,001	to	95,000	\$	856.00
55,001	to	56,000	\$	612.26	95,001	to	96,000	\$	862.26
56,001	to	57,000	\$	618.50	96,001	to	97,000	\$	868.50
57,001	to	58,000	\$	624.76	97,001	to	98,000	\$	874.76
58,001	to	59,000	\$	631.00	98,001	to	99,000	\$	881.00
59,001	to	60,000	\$	637.26	99,001	to	100,000	\$	887.26
60,001	to	61,000	\$	643.50	\$100,001 to \$129,000				
61,001	to	62,000	\$	649.76	100,001	to	101,000	\$	892.26
62,001	to	63,000	\$	656.00	101,001	to	102,000	\$	897.26
63,001	to	64,000	\$	662.26	102,001	to	103,000	\$	902.26
64,001	to	65,000	\$	668.50	103,001	to	104,000	\$	907.26
65,001	to	66,000	\$	674.76	104,001	to	105,000	\$	912.26
66,001	to	67,000	\$	681.00	105,001	to	106,000	\$	917.26
67,001	to	68,000	\$	687.26	106,001	to	107,000	\$	922.26
68,001	to	69,000	\$	693.50	107,001	to	108,000	\$	927.26
69,001	to	70,000	\$	699.76	108,001	to	109,000	\$	932.26
70,001	to	71,000	\$	706.00	109,001	to	110,000	\$	937.26
71,001	to	72,000	\$	712.26	110,001	to	111,000	\$	942.26
72,001	to	73,000	\$	718.50	111,001	to	112,000	\$	947.26
73,001	to	74,000	\$	724.76	112,001	to	113,000	\$	952.26
74,001	to	75,000	\$	731.00	113,001	to	114,000	\$	957.26
75,001	to	76,000	\$	737.26	114,001	to	115,000	\$	962.26
76,001	to	77,000	\$	743.50	115,001	to	116,000	\$	967.26
77,001	to	78,000	\$	749.76	116,001	to	117,000	\$	972.26
78,001	to	79,000	\$	756.00	117,001	to	118,000	\$	977.26
79,001	to	80,000	\$	762.26	118,001	to	119,000	\$	982.26
80,001	to	81,000	\$	768.50	119,001	to	120,000	\$	987.26
81,001	to	82,000	\$	774.76	120,001	to	121,000	\$	992.26
82,001	to	83,000	\$	781.00	121,001	to	122,000	\$	997.26
83,001	to	84,000	\$	787.26	122,001	to	123,000	\$	1,002.26
84,001	to	85,000	\$	793.50	123,001	to	124,000	\$	1,007.26
85,001	to	86,000	\$	799.76	124,001	to	125,000	\$	1,012.26
86,001	to	87,000	\$	806.00	125,001	to	126,000	\$	1,017.26
87,001	to	88,000	\$	812.26	126,001	to	127,000	\$	1,022.26
88,001	to	89,000	\$	818.50	127,001	to	128,000	\$	1,027.26
89,001	to	90,000	\$	824.76	128,001	to	129,000	\$	1,032.26

Carrollton Township Building Department Fee Schedule

129,001	to	130,000	\$ 1,037.26	174,001	to	175,000	\$ 1,262.26
130,001	to	131,000	\$ 1,042.26	175,001	to	176,000	\$ 1,267.26
131,001	to	132,000	\$ 1,047.26	176,001	to	177,000	\$ 1,272.26
132,001	to	133,000	\$ 1,052.26	177,001	to	178,000	\$ 1,277.26
133,001	to	134,000	\$ 1,057.26	178,001	to	179,000	\$ 1,282.26
134,001	to	135,000	\$ 1,062.26	179,001	to	180,000	\$ 1,287.26
135,001	to	136,000	\$ 1,067.26	180,001	to	181,000	\$ 1,292.26
136,001	to	137,000	\$ 1,072.26	181,001	to	182,000	\$ 1,297.26
137,001	to	138,000	\$ 1,077.26	182,001	to	183,000	\$ 1,302.26
138,001	to	139,000	\$ 1,082.26	183,001	to	184,000	\$ 1,307.26
139,001	to	140,000	\$ 1,087.26	184,001	to	185,000	\$ 1,312.26
140,001	to	141,000	\$ 1,092.26	185,001	to	186,000	\$ 1,317.26
141,001	to	142,000	\$ 1,097.26	186,001	to	187,000	\$ 1,322.26
142,001	to	143,000	\$ 1,102.26	187,001	to	188,000	\$ 1,327.26
143,001	to	144,000	\$ 1,107.26	188,001	to	189,000	\$ 1,332.26
144,001	to	145,000	\$ 1,112.26	197,001	to	198,000	\$ 1,377.26
145,001	to	146,000	\$ 1,117.26	198,001	to	199,000	\$ 1,382.26
146,001	to	147,000	\$ 1,122.26	199,001	to	200,000	\$ 1,387.26
147,001	to	148,000	\$ 1,127.26				
148,001	to	149,000	\$ 1,132.26				
149,001	to	150,000	\$ 1,137.26				
150,001	to	151,000	\$ 1,142.26				
151,001	to	152,000	\$ 1,147.26				
152,001	to	153,000	\$ 1,152.26				
153,001	to	154,000	\$ 1,157.26				
154,001	to	155,000	\$ 1,162.26				
155,001	to	156,000	\$ 1,167.26				
156,001	to	157,000	\$ 1,172.26				
157,001	to	158,000	\$ 1,177.26				
158,001	to	159,000	\$ 1,182.26				
159,001	to	160,000	\$ 1,187.26				
160,001	to	161,000	\$ 1,192.26				
161,001	to	162,000	\$ 1,197.26				
162,001	to	163,000	\$ 1,202.26				
163,001	to	164,000	\$ 1,207.26				
164,001	to	165,000	\$ 1,212.26				
165,001	to	166,000	\$ 1,217.26				
166,001	to	167,000	\$ 1,222.26				
167,001	to	168,000	\$ 1,227.26				
168,001	to	169,000	\$ 1,232.26				
169,001	to	170,000	\$ 1,237.26				
170,001	to	171,000	\$ 1,242.26				
171,001	to	172,000	\$ 1,247.26				
172,001	to	173,000	\$ 1,252.26				

over \$200,000 - \$5.00 per \$1,000

Carrollton Township Building Department Fee Schedule

ELECTRICAL PERMIT FEES

\$100 ADMINISTRATIVE FEE FOR WORK STARTED WITHOUT A PERMIT

Application Fee (non-refundable)	\$	50.00
Final Inspection	\$	50.00
minimum permit fee	\$	100.00
 Additions to existing permits	 \$	 20.00
Services		
Temporary	\$	20.00
Up to 200 AMP.	\$	20.00
Over 200 AMP thru 600 AMP	\$	25.00
Over 601 AMP thru 800 AMP	\$	35.00
Over 800 AMP	\$	50.00
 Circuits - each	 \$	 10.00
Fixtures - Lighting (per 25)	\$	10.00
Dishwasher	\$	10.00
Furnace- Unit Heat	\$	10.00
Generator		
Stationary	\$	20.00
Non Stationary	\$	10.00
Electric Heat		
Electric Heating Units (baseboard)	\$	10.00
Power Outlets (ranges, dryers, etc)	\$	10.00
Signs		
Unit	\$	20.00
Letter	\$	15.00
Neon- each 25 feet	\$	20.00
Feeders / Buss Duct		
per 50'	\$	10.00
Mobile Home Park Site	\$	10.00
Recreational Vehicle Park Site	\$	10.00

Carrollton Township Building Department Fee Schedule

Motors / Transformers

Up to 20 HP / KVA	\$	10.00
21 to 50 HP / KVA	\$	15.00
Over 50 HP / KVA	\$	20.00

Fire Alarm

Up to 10 devices	\$	75.00
11-20 devices	\$	150.00
over 20 devices- each	\$	9.00

Energy Retrofit- Temp Control

\$ 50.00

Conduit only- or grounding only

\$ 50.00

Special/Safety Inspection (includes cert. fee)

\$ 50.00

Additional Inspection Fee

\$ 50.00

Certification Fee

\$ 20.00

Plan Review- hourly (minimum one hour)

\$ 75.00

Carrollton Township Building Department Fee Schedule

MECHANICAL PERMIT FEES

\$100 ADMINISTRATIVE FEE FOR WORK STARTED WITHOUT A PERMIT

Application Fee	\$	50.00
Final Inspection	\$	50.00
minimum permit fee	\$	100.00
 Additions to existing permits	 \$	 20.00
New Residential Heating System	\$	50.00
Furnace Replacement	\$	30.00
Residential Boiler	\$	30.00
Gas Log	\$	30.00
Flue/Vent Damper	\$	10.00
Gas Burning Fireplace	\$	30.00
Chimney, Factory Built (installed separately)	\$	30.00
Water Heater	\$	20.00
Gas Piping; each opening- new installation	\$	15.00
Air conditioning (includes split systems)	\$	50.00
Heat Pumps; Complete Residential	\$	30.00
Bath, Kitchen, Dryer Exhaust	\$	10.00
Tanks		
Above Ground	\$	20.00
Underground	\$	25.00
Humidifiers	\$	10.00
Piping minimum - \$25 - per foot	\$	0.10
Duct - minimum \$25- per foot	\$	0.10
Heat Pumps; Commercial	\$	25.00
pipe not included		
 Air Handlers/heat wheels		

Carrollton Township Building Department Fee Schedule

Under 10,000 CFM	\$	20.00
Over 10,000 CFM	\$	60.00
Commercial Hoods / Suppression	\$	50.00
Heat Recovery Units	\$	10.00
V.A.V. Boxes	\$	10.00
Unit Ventilators	\$	10.00
Unit Heaters (Terminal Units)	\$	15.00
HVAC - Air Conditioning / Refrigeration / Heat Pumps, Self Contained		
Refrigeration (split system)	\$	30.00
Chiller (Water Circulation)	\$	30.00
Cooling Tower	\$	30.00
Compressor	\$	30.00
Commercial- heat pump	\$	20.00
Evaporator coils	\$	30.00
Special / Safety Insp. (includes cert. fee) or items not listed	\$	50.00
Additional Inspection Fee	\$	50.00
Plan Review- hourly (minimum one hour)	\$	75.00

Carrollton Township Building Department Fee Schedule

PLUMBING PERMIT FEES

\$100 ADMINISTRATIVE FEE FOR WORK STARTED WITHOUT A PERMIT

Application Fee	\$	50.00
Final Inspection Fee	\$	50.00
minimum permit fee	\$	100.00
 Additions to existing permits	 \$	 20.00
Mobile Home Park Site - each	\$	10.00
Fixtures- floor drains, special drains, water connected appliances- each	\$	10.00
Stacks (soil, waste, vent & conductor), standpipe (each)	\$	15.00
Sewer ejectors, sumps - each	\$	10.00
Water Heater	\$	15.00
Water Service		
less than 2"	\$	10.00
2" to 6"	\$	25.00
Over 6"	\$	50.00
Connection bldg drain- bldg sewer	\$	5.00
 Sewer Service		
less than 6"	\$	10.00
Over 6"	\$	25.00
Lawn Sprinklers	\$	20.00
 Water Distribution Pipe		
3/4" Distribution Pipe	\$	10.00
1" Distribution Pipe	\$	10.00
1 1/4" Distribution Pipe	\$	15.00
1 1/2" Distribution Pipe	\$	20.00
2" Distribution Pipe	\$	25.00
Over 2" Distribution Pipe	\$	30.00
 Back Flow Prevention- each	 \$	 20.00
 Special / Safety Insp (includes cerf fee)	 \$	 50.00
Additional Inspection Fee	\$	50.00
Plan Review- hourly (minimum one hour)	\$	75.00

**Carrollton Township Department of Public Works
Fee Schedule**

WATER AND SEWER RATES & CHARGES

Water Rate (1 unit = 1,000 gallons)	per unit	\$	5.43
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System Ready-To-Serve Charge (RTS)

All units (residential, commercial and industrial) shall be charged the System RTS charge based on the following Meter Equivalent Ratios:

3/4"	\$	15.00
1"	\$	26.70
1 1/2"	\$	60.00
2"	\$	106.65
3"	\$	240.00
4"	\$	426.60

Non-Registering Meters

The consumption charge shall be based on usage from the same quarter of the prior year. If that figure is not available, then the average of the three (3) prior quarters shall be used. If no prior quarters are available, or if these quarters were in error, then the consumption charge shall be based on a minimum of ten (10) units of usage. A written notice of the non-registering meter will be sent to the property owner and/or resident requesting that they contact the Utility Billing Clerk for an appointment to correct the problem. If the customer fails to respond to the written notification, the consumption charge (non-refundable) on subsequent billings will be based on the account's highest recorded quarterly usage or on twenty (20) units (whichever is higher) and increase by 10 units for each billing thereafter until the problem is resolved.

Water Meter Charges

Meter Base (3/4")		\$57.38	
Transmitter		\$203.80	
	Total	\$261.18	
		\$261.18	

Exception: There will be no charge for meter replacement due to ordinary wear and tear. Meter replacement for meter sizes larger than 3/4" will be based on meter charges as outlined in next section.

Water Service Connection

Permit		\$	25.00
Inspection Fee:			
Regular Work Hours		\$	50.00
Outside Regular Work Hours		\$	100.00
Other Charges:			
Labor, Material, Equipment			Actual Cost
Connection - Long (across road):	3/4" Tap Fee	\$	2,500.00

**Carrollton Township Department of Public Works
Fee Schedule**

WATER AND SEWER RATES & CHARGES

	Meter Base	\$	57.38
	Transmitter	\$	203.80
		<u>\$</u>	<u>2,761.18</u>
	1" Tap Fee	\$	2,600.00
	Meter Base	\$	152.86
	Transmitter	\$	203.80
		<u>\$</u>	<u>2,956.66</u>
Connection - Short (same side of road):	3/4" Tap Fee	\$	1,300.00
	Meter Base	\$	57.38
	Transmitter	\$	203.80
		<u>\$</u>	<u>1,561.18</u>
	1" Tap Fee	\$	1,400.00
	Meter Base	\$	152.86
	Transmitter	\$	203.80
		<u>\$</u>	<u>1,756.66</u>
Additional Footage:			
Connections requiring more than twenty (20) feet of copper			
	3/4"	per foot	\$ 5.00
	1"	per foot	\$ 6.50
	1 1/2"	per foot	\$ 10.00
	2"	per foot	\$ 15.50

Connections based on a meter size larger than 1" will be charged based on actual costs over and above the total cost as stated for the 1" connection

**Carrollton Township Department of Public Works
Fee Schedule**

WATER AND SEWER RATES & CHARGES

Sewer Rate (based on 1 unit of water) per unit \$ 9.85

System Ready-To-Serve Charge (RTS)

All units (residential, commercial and industrial) shall be charged the System RTS charge based on the following Meter Equivalent Ratios:

3/4"	\$	15.25
1"	\$	27.15
1 1/2"	\$	61.00
2"	\$	108.43
3"	\$	244.00
4"	\$	433.71

Debt Ready-To-Serve Charge (RTS)

All units (residential, commercial and industrial) shall be charged the System RTS charge based on the following Meter Equivalent Ratios:

3/4"	\$	6.12
1"	\$	10.89
1 1/2"	\$	24.48
2"	\$	43.51
3"	\$	97.92
4"	\$	174.05

Sewer Rate to Unmetered Premises

For each quarterly billing, a minimum charge of 10 units of consumption will be charged to residential, commercial or industrial unmetered premises plus the Debt and System Ready-To-Serve charges.

10 units	\$	98.50
Debt RTS	\$	6.12
System RTS	\$	15.25
Quarterly Charge	\$	119.87

Sewer Service Connection

Permit	\$	25.00
Inspection Fee:		
Regular Work Hours	\$	50.00
Outside Regular Work Hours	\$	100.00

Other Charges:

Labor, Material, Equipment Actual Cost

Connection Tap Fees:	3/4" \$	1,500.00
(fees based on water service size)	1" \$	1,500.00

**Carrollton Township Department of Public Works
Fee Schedule**

WATER AND SEWER RATES & CHARGES

1 1/2"	\$	1,875.00
2"	\$	3,750.00
3"	\$	5,625.00
4"	\$	7,500.00
6"	\$	18,750.00
8"	\$	22,500.00

Other Fees and Charges

Late Payment charge on Water/Sewer Bill	penalty on current bill		10%
Service Call charge, AFTER normal DPW hours	2 hour minimum w/service vehicle	\$	80.00
Service Call Charge for Shut-off and/or Reconnection during normal DPW hours		\$	40.00
Delinquent Utility Bill Service Charge to be applied on shut-off day		\$	40.00
Check for leaks service call	one (1) free check per year additional checks	\$	20.00
Check for leaks service call in housing units (3 or more) in a multi-unit apartment building.	per housing unit	\$	10.00
Renter Deposit (with affidavit under Public Act 178)		\$	500.00

Special Rates

The Carrollton Township Ordinance [Chapter 58, Art. II, Division 2., Sec. 58-51. (d)] requires that each housing unit in a multi-unit dwelling shall have a separate metering device and shall have separate service connection to the water distribution system. For those multi-unit dwellings in violation of the ordinance, separate Ready-To-Serve fees for both water and sewer (based on 3/4") shall be assessed quarterly for each additional housing unit in the dwelling.

**Carrollton Township Department of Public Works
Fee Schedule**

GRASS and WEED CUTTINGS

Flat fee of \$120.00 for the first hour for each parcel

Labor/Equipment costs will be billed additionally for all time spent exceeding one (1) hour

All contiguous parcels will be billed a flat rate of \$120.00 for the first hour with additional time being billed for Labor/Equipment costs for time spent.

Unpaid Fees will be added to the Winter Property Tax bill